

LAGOS STATE GOVERNMENT

MINISTRY OF HEALTH INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR OUTSOURCING OF THE OPERATIONAL FUNCTIONS OF THE HEALTH FACILITY MONITORING AND ACCREDITATION AGENCY (HEFAMAA)

(1.0) BACKGROUND

The Health Facility Monitoring & Accreditation Agency (HEFAMAA) was set up by Lagos State Health Sector Reform Law of Y2006 to assure quality and efficiency in health care delivery in Lagos State.

The primary objectives of the Agency are to set standards for both public and private hospitals and other health institutions; assure and improve the quality and efficiency of healthcare services rendered at health facilities in the State.

The Lagos State Health Scheme Law enacted in May 2015 is to provide all residents of Lagos with promotive, preventive, curative, rehabilitative and palliative health services, all of sufficient quality to be effective, while ensuring that the use of these services will not expose Lagosians to financial hardship.

In order to assure qualitative healthcare services are provided to Lagos residents under the Health scheme, there is the need to outsource some operational functions of HEFAMAA so as to ensure that the execution of its roles especially with respect to the implementation of the Health Scheme is effectively actualized.

To this end, the Lagos State Ministry of Health now seeks Expressions of Interest from reputable and experienced Consultants either as an individual firm or a Consortium to participate in the tender process.

(2.0) PROJECT SCOPE

The engaged firm will be expected to function under the supervision of HEFAMAA and oversight from the LSMOH. The Project Scope will include but is not limited to:

(a) The effective implementation of the monitoring and quality assurance components of HEFAMAA mandate for better efficiency and improved quality outcomes.

(b) Cooperation with other State Agencies related in functions regarding the implementation and operations of HEFAMAA; this includes Lagos State Health Management Agency (LASHMA) and the Lagos State Health Scheme.

(c) Development of individualized Quality Improvement Plan for Health Facilities identified to be deficient sequel to assessment using approved Quality Improvement Tool:.

(3.0) REQUIREMENTS FROM INTERESTED PARTIES

Prospective firms/consortia must possess relevant experience and will be required to submit comprehensive technical and financial information as follows:

(3.1) LEGAL STATUS AND PROFILE

- Full name of company and contact person, postal address, telephone/fax numbers, and e-mail addresses.
- Ownership structure including name(s) of shareholders and percentage shareholdings.
- Company registration including Certificate of Incorporation, certified true copies of Memorandum and Articles of Association and CAC Form C07
- Evidence of registration with the relevant professional bodies
- Evidence of Company's tax clearance Certificate for the last 3 years.
- Evidence of registration with Lagos State Public Procurement Agency.
- Evidence of Directors tax Clearance Certificate for the last three years.

(3) RELEVANT EXPERIENCE

(a) A Corporate entity with personnel having a minimum of three (3) years proven expertise and cognate experience in healthcare quality

(b) Deep knowledge of the terrain of Lagos State and its Health Sector is an added advantage

(c) Familiarity with the functions of Lagos State Health Facility Monitoring & Accreditation Agency (HEFAMAA) is preferred.

(d) Strong interpersonal communications skills.

(e) Robust IT skills.

(3.3) SAFETY, HEALTH AND ENVIRONMENT (SHE) STATEMENT

Provide SHE Policy and evidence of Management's commitment to the policy.

(3.4) QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC)

Provide Quality Assurance and Quality Control Policy and Plan along with ISO Certification (if available).

(3.5) FINANCIAL CAPABILITY

Provide the following information:

Most recent 3-Years Audited Financial Statements and latest Management Accounts.

Evidence of available financing and/or access to credit line for the project.

(4.0) SUBMISSION OF EXPRESSION OF INTEREST

The EOI document should include:

An original copy and five (5) other copies of Expression of Interest delivered in a sealed envelope clearly marked "EOI Consultancy Services for the proposed Outsourcing of the Operational Functions of HEFAMAA" and delivered to the address below from 8.00 am to 4.00pm Monday 23rdApril, 2018 to 12.00 noon on Monday 7thMay, 2018.

Attention:

Office of the Honourable Commissioner

Lagos State Ministry of Health

Room 505, Block 4

The Secretariat

Alausa, Ikeja

Lagos, Nigeria.

It should be noted that this invitation does not constitute a commitment on the part of Lagos State Government and/or the Lagos State Ministry of Health to award the project to any consortia expressing interest. Furthermore the submission of documents shall not entitle any

of the interested parties to any claims against LSG and or LSMH by virtue of such consortia having responded to the EOI invitation.

All costs incurred by respondents as a result of this EOI invitation and any subsequent requests for information shall be for respondent's account only.

SIGNED

PERMANENT SECRETARY.

MINISTRY OF HEALTH

THE SECRETARIAT, ALAUSA-IKEJA, LAGOS STATE

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